



Department: Treatment Centers
Reports to: Support Services Supervisor

POSITION SUMMARY:

In compliance with licensing standards, perform a variety of general cleaning tasks in client rooms and other common areas.

POSITION RESPONSIBILITIES:

To include but not limited to the following:

1. Vacuuming, dusting and general cleaning of designated rooms.
2. Sanitizing bathrooms.
3. Changing linens and making beds.
4. Replenishing housekeeping supplies in rooms as necessary.
5. Washing windows, floors, and walls.
6. May hang drapes, curtains, etc.
7. Perform laundry duties.
8. Perform such other duties as may be assigned.

QUALIFICATIONS:

Essential duties of the job include the following physical demands; standing and walking all day; pushing; pulling; stooping; bending; lifting and carrying of general housekeeping items, etc. necessary to perform the job. Lifting and carrying includes lifting and carrying of objects (weight up to 50 lbs.) on a regular basis. Pushing and pulling includes moving heavy furniture occasionally. Candidate must possess the ability to thoroughly clean client rooms and common areas in a timely manner. Prior housekeeping experience is a plus!

COMPETENCIES

Knowledge of chemical safety and identification through use of safety data sheets and proper use of cleaning chemicals according to label directions (SDS)
Uses safe work habits when operating electrical equipment
Reports client situations appropriately
Reports building and equipment maintenance needs